



Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 19th January 2026 at
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

12th January 2026

Maureen Collins
Clerk and RFO to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on the 15 th December 2025.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN & COUNTRY PLANNING 1)To consider the following planning application and provide comments to Rother District Council: RR/2026/ <i>Proposal:</i> Comments by
8.	FINANCIAL MATTERS: i.The financial report to 31 st December 2025 is attached (App 2), together with a summary report of receipts & payments for the month of December.

	<p>ii. Payments report for January 2026 is attached (App 3) for consideration.</p> <p>iii. The bank reconciliation to the 31st December (App 4) is attached for approval together with a copy of the supporting bank statement for December.</p> <p>iv. To note the final draft of the budget for 2026/27 (App 5) & sign the precept request form for submission.</p> <p>v. To consider retrospective approval for two emergency call out fees plus additional labour and materials to fix the leaks at the Pavilion on 5/1/26 and 6/1/26, at a total cost of £362.18 plus VAT.</p> <p>vi. To consider the approval of the following costs associated with the Crowhurst Parish Council meeting to develop a business plan, to be held on Monday, 12th January: - £ 97.50 for hall hire and approx. £70.47 for catering.</p> <p>vii. To discuss payment of the Clerk's salary during her jury service.</p> <p>Resolve:</p> <p>i. To note the financial report for December 2025.</p> <p>ii. To approve the payments for January 2026.</p> <p>iii. To agree the Bank Reconciliations to 31st December 2025.</p> <p>iv. To note the final draft of the budget & approve and sign the precept form.</p> <p>v. To note the decision regarding retrospective approval.</p> <p>vi. To note the decision regarding approval of payment listed.</p> <p>vii. To note the decision made.</p>
9.	<p>RECREATION GROUND:</p> <p>i. To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground and to note the reports from Nicola Stell.</p> <p>ii. To discuss any actions required following the water leaks at the Pavilion.</p> <p>iii. To discuss quote received from Colin Ford to instal a new barrier gate.</p> <p>iv. To discuss the quote received from Colin Ford for six new bollard light footing pads.</p> <p>Resolve:</p> <p>i. To note any comments from the Recreation Ground inspection.</p> <p>ii. To note any actions agreed.</p> <p>iii. To note any decision made.</p> <p>iv. To note any decision made.</p>
10.	<p>COUNCILLOR VACANCY</p> <p>To note the resignation of Cllr Koorosh Ashrafi.</p>
11.	<p>PARISH COUNCIL REVIEW TO SET PRIORITIES</p> <p>To receive a report following the meeting held on Monday, 12th January 2026.</p>
12.	<p>DARK SKIES – ESCC CROSS PARTY MOTION</p> <p>To note the Parish Councils decision to be cited in the cross-party motion.</p>
13.	<p>PARISH COUNCIL MEETING DATES FOR 2026/27</p> <p>To confirm meeting dates for 2026/27.</p>
14.	<p>PAVILION REFURBISHMENT PROJECT</p> <p>To receive a report following the meeting held on Wednesday, 14th January 2026.</p>
15.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY)</p> <p>Resolve:</p> <p>To note the updates and agree any associated actions.</p>
16.	<p>CLERK'S REPORT & INFORMATION FOR COUNCILLORS:</p> <p>To consider any updates from the clerk including correspondence, information for councillors and future agenda items.</p>
17.	<p>ANY OTHER BUSINESS</p> <p>To note any other items of business not discussed elsewhere.</p>
18.	<p>DATE OF NEXT MEETING: To note that the next meeting of the Parish Council will take place on Monday, 16th February 2026, at 7.05pm in the Village Hall.</p>